A Medical Review Officer (MRO) is responsible for reviewing and releasing the drug test result. AADT contracts with Central Drug System (CDS) as our MRO and for your convenience they offer four different reporting methods.

**Step 1** - Fill in your company’s name at the top of the form

**Step 2** - Select a reporting option below and complete the authorization portion of this form (*including your signature*)

### REPORT SELECTION

**CHECK ONE BOX ONLY**

- **Internet MRO Reporting Access**
  
  Email (Required) ________________________________
  
  This is one of the best reporting methods. It involves accessing MRO’s website and entering a password that they provide to bring up the results on your computer screen. The site is very secure and easy to use.

- **Email Reporting**
  
  Email (Required) ________________________________
  
  This reporting method allows for secure emails containing test results to be sent to you the client. If you choose this method, you would receive an email for each result released.

- **Faxboard**
  
  Secured Fax Number (Required) (            ) ________________________________
  
  This method sends a copy of the result to your fax number, which must be a secure fax, immediately upon the results being received from the lab. If your home number and fax numbers are the same, you should choose a different reporting method.

- **Automatic Mailing**
  
  Test results will be sent via U.S. Postal Service, be aware with this option you will experience a time delay and you risk the chance of not receiving the result based on mail service delivery.

### NAME AND SIGNATURE REQUIRED FOR COMPLETION*

*Authorized Contact/DER Name ________________________________

*Authorized Contact/DER Signature X _________________________ Date ______________

(I am authorizing the information changes listed above)