

How to Find a Collection Site and Reserve Services

In order to help prevent errors, improve tracking, and speed up the reporting of results, we offer ePassport services for through eScreen for your drug and alcohol testing specimen collection. Please use this guide to assist you in the process.

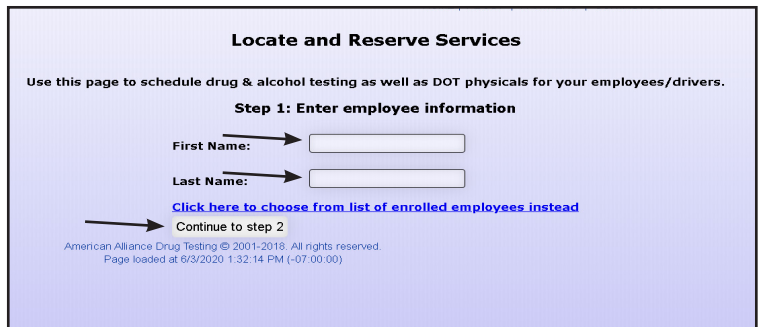
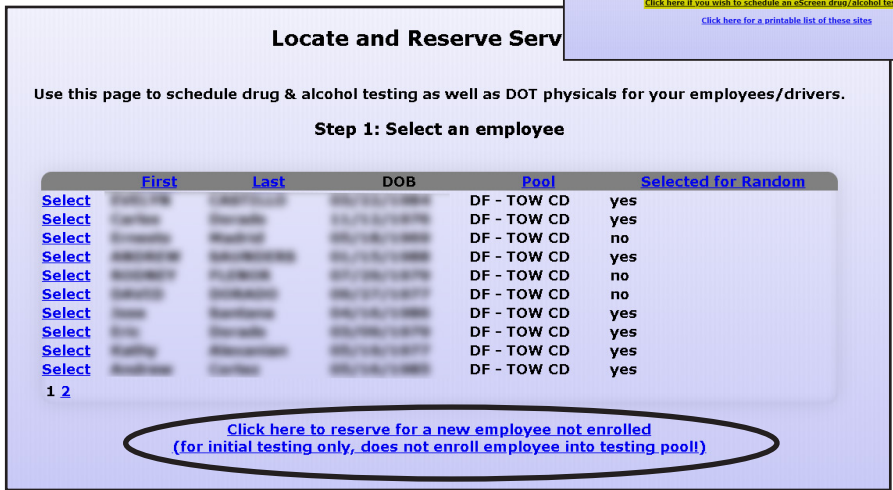
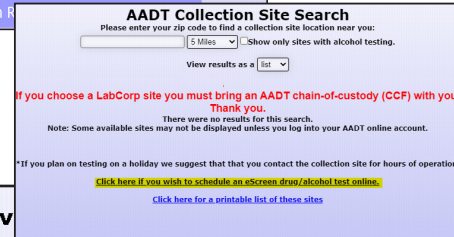
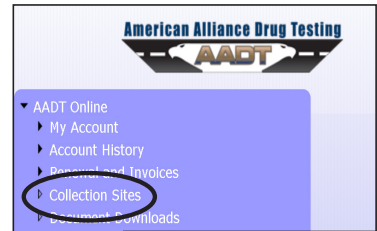
You will find the area on our website to Locate and Reserve Services at:

<https://secure.aadrugtesting.com/> under the **Collection Sites** link. To use ePassport, click the link at the bottom of the page that says "Click here if you wish to schedule an eScreen drug/alcohol test online"

Step 1) Select the employee who will participate in drug/alcohol testing. If the employee is not currently enrolled in the random testing pool (such as a new hire who will need to take a pre-employment test), please click the link at the bottom. This will only allow you to reserve a drug/alcohol specimen collection and will not enroll the employee into the random testing pool.

Step 1a) For new employees, please enter their first and last name as shown, then click the button to proceed.

Step 2) Select the reason for the test and select alcohol testing if needed, then click the button to proceed. Note that some options will not be selectable based on the pool in which an existing employee enrolled and whether the employee has been selected for random testing. Click the button when you are ready to proceed to the next step.



Step 3) Review the employee information and options you have selected, then click the button to proceed to the collection site clinic search. If any of the information is incorrect, please use the links at the bottom to return to the previous steps and try again.

Locate and Reserve Services

Use this page to schedule drug & alcohol testing as well as DOT physicals for your employees/drivers.

Step 3: Proceed to clinic search

You have elected to schedule a **non-DOT random** drug test for Your Employee. You will now be taken to the scheduling service page where you can find the clinic in your area. **Note: You will not be able to change the employee or services once you click the button below.**

Proceed to clinic search for Your Employee

[Change clinic services](#)
[Change employee](#)

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Step 3a) If you do not see the clinic search page, your browser may have blocked a pop-up. Please enable pop-ups or click on the link to proceed.

Locate and Reserve Services

Use this page to schedule drug & alcohol testing as well as DOT physicals for your employees/drivers.

Step 4: Search for locations

The search screen should open in a separate window.
[Click here to continue if you do not see the search screen.](#)

Start Over

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Step 4) On the clinic search page, you will need to enter your zip code and a search radius, then click the search button. It may take a few seconds for a list of sites to load after you click.

SELECT CLINIC

Address City State/Province

Postal Code Distance Miles

SEARCH SHOW DEFAULT CLINICS

Step 4a) Click the arrow to the left of the collection site name to view the site hours and info. To proceed to the next step, click on the name of the collection site.

SELECT CLINIC

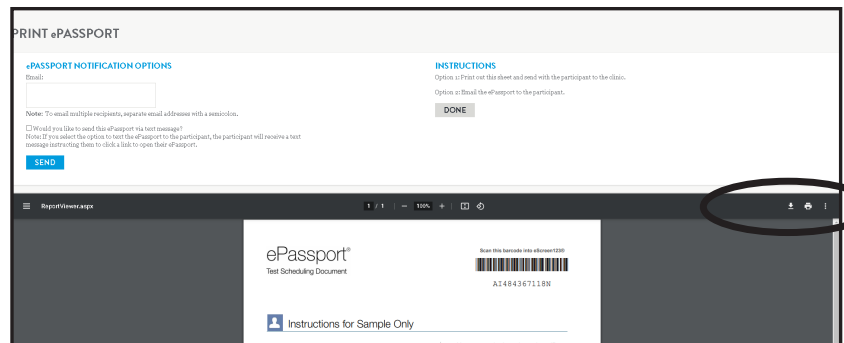
Address City State/Province

Postal Code Distance Miles

SEARCH SHOW DEFAULT CLINICS SHOW MORE CLINICS

CLINIC NAME	DRUG	DISTANCE	PHONE	ADDRESS	CITY	STATE/PROVINCE	POSTAL CODE
Arrow Occupational Medicine Center		5 m	9092975070	10837 Laurel St	Rancho Cucamonga	CA	91730
Concentra Medical Center - Ontario Airport		5 m	9099455011	3200 Inland Empire Blvd	Ontario	CA	91764
Concentra Medical Center - Ontario Grove		5 m	9099234080	2171 S Grove Ave	Ontario	CA	91761
COMP - Ontario		6 m	9096058888	59 S MILLIKEN AVE	ONTARIO	CA	91761

Step 5) On the “Print ePassport” screen, please use the PDF viewer at the bottom to save a copy of the ePassport document for your records. The employee/donor will need to have the passport available to scan when they arrive at the collection site. You can send the passport to your employee/donor by email or text; simply enter their email address and press the send button to complete delivery, or click the box below the email address field if you wish to deliver the passport by text message instead. You may also print a copy of the ePassport to give to the employee.



Your employee’s appointment will be available for 5 days. If testing cannot be completed within this time then a new ePassport must be generated.

Step 6 - Results) Once the results have been received and processed by AADT, you may view them online by clicking the **Account History** menu and selecting **Drug Test Results**.

